



# Software Pricing



## Base Software License

*Plan-It* base software includes all the functions needed to enter, store and edit data and print reports. The annual cost is determined by the number of departments (not people) who will be logging on to the software at your site. State sales taxes additional where required.

Minimum system requirements include:

- MS Access 2007, 2010 or 2013 (32 or 64-bit version)
- Microsoft Windows (Any version)

*Plan-It* is offered on an annual license basis, with system expiration occurring after twelve months. Upon renewal, an updated version is supplied that includes additional screen features, reports, system enhancements or functionality improvements made to the base system. *Plan-It* enhancements are based on requests from those using the software. In most circumstances, files are sent via email attachment for quick installation.

The base software also includes a User's Guide, Project Request Form template and initial user training.

### FIRST YEAR COST

Base Software: 1 User-Department  
(\$1,350)

Each Additional User-Department  
(add \$675)

### ANNUAL RENEWAL COST

50% of First Year Cost  
at time of renewal

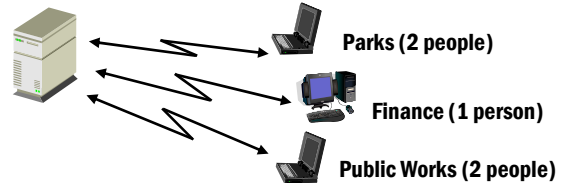
### 25%+ SMALL CITY DISCOUNT

Cities with populations less than 5,000 receive a 25%+ discount on both the First Year & Renewal Costs (base software license is \$995)

### Example "1 User-Department" License



### Example "3 User-Department" License



## (Optional) Technical Support

Though *Plan-It* requires little support, users may choose to receive up to 3 hours per license period in support of the installed system or purchase support on an as-needed basis. This includes technical support for system compatibility or usability issues as well as programming associated with the user's Microsoft Access upgrades.

### SUPPORT OPTIONS

3 Hours of Support \$150

-or-

Hourly Support @ \$150/hr



## (Optional) Plan-It! Business Services

- **Data Pre-Loading.** Save time by having *Plan-It* delivered with your current CIP data already entered.
- **Group Training (beyond initial introduction).** These sessions help users become more effective and efficient.

Variable cost based on the project scope. Upon request, no-obligation project proposals will be supplied.

# Capital Improvement Plan

## City of McKenzie, Washington

2016 *thru* 2020

**Project #** STR-14-002  
**Project Name** Ash St. (Jefferson to Maple)



**Type** Improvement                      **Department** Street Department  
**Useful Life** 25 years                      **Contact** Public Works Director  
**Category** Street Reconstruction                      **Priority** 1 Critical  
**Account #:** 53-1440209

**Description** **Total Project Cost: \$894,000**

Reconstruction of Ash Street from Jefferson to Maple Ave. To include complete base removal, storm sewer repair, curb and gutter, sidewalks and pavement replacement. New street lights and furnishings to be addressed at a later point, with involvement by local residents. Sanitary sewer and water main reconstructions as necessary. Design to be completed by outside consultant, with construction by City staff.

**Justification**

Street is highly deteriorated, with signs of major stress related to frequent and growing truck traffic. ADT growing from 1,000 in 2010 to over 3,500 in 2025. Significant growth on East side, with Industrial Park development demands more stable road base and inclusion of utilities to the area.

Prior	Expenditures	2016	2017	2018	2019	2020	Total	Future
10,000	Planning/Design		50,000				50,000	100,000
<b>Total</b>	Construction/Maintenance	44,000		490,000	100,000	100,000	734,000	<b>Total</b>
	<b>Total</b>	<b>44,000</b>	<b>50,000</b>	<b>490,000</b>	<b>100,000</b>	<b>100,000</b>	<b>784,000</b>	

Prior	Funding Sources	2016	2017	2018	2019	2020	Total	Future
10,000	Street Fund	22,000		490,000	50,000		562,000	100,000
<b>Total</b>	Water Fund	22,000	50,000		50,000	100,000	222,000	<b>Total</b>
	<b>Total</b>	<b>44,000</b>	<b>50,000</b>	<b>490,000</b>	<b>100,000</b>	<b>100,000</b>	<b>784,000</b>	

**Budget Impact/Other**

Additional snowplow, patching and sweeping costs ongoing. Further community involvement should be sought regarding streetscaping aspects (at additional cost).

Budget Items	2016	2017	2018	2019	2020	Total	Future
Staff Cost			2,000	2,000	2,000	6,000	2,200
Supplies/Materials			200	200	200	600	<b>Total</b>
<b>Total</b>			<b>2,200</b>	<b>2,200</b>	<b>2,200</b>	<b>6,600</b>	

# City of McKenzie, Washington

## Capital Improvement Plan

2016 thru 2020

### PROJECTS BY YEAR

Project Name	Department	Project #	Priority	Project Cost
<b>2016</b>				
Upgrade Accounting System	Administration	ADM-14-001	3	50,000
New Copy Machine	Administration	ADM-15-001	2	2,400
Remodel Children's Room: Library	Library	L-13-001	n/a	194,000
New Lighting	Library	L-14-001	n/a	2,000
Annual Tennis Court Rehabilitation	Parks and Recreation	P&R-10-004	3	16,000
New Storage Shed: Central Park	Parks and Recreation	P&R-13-001	2	17,500
Grading/Seeding	Parks and Recreation	P&R-14-001	3	20,000
Baseball Field Construction	Parks and Recreation	P&R-14-002	1	15,000
New Playground: Arden Park	Parks and Recreation	P&R-15-001	2	82,000
Upgrade Telephone/911 System	Police Department	POL-12-001	1	50,000
Mobile Terminals	Police Department	POL-12-002	2	20,000
Squad Car Replacement	Police Department	POL-15-001	2	16,800
Ash St. (Jefferson to Maple)	Street Department	STR-14-002	1	44,000
Purchase 4x4 Ford Truck	Street Department	STR-15-002	2	18,500
New Water Tower	Water Department	W&S-13-001	1	500,000
Watermain: Area #3 (5th St. to Main)	Water Department	W&S-15-002	2	112,000
Reconstruct Watermain: Lincoln Ave.	Water Department	W&S-15-003	2	33,000
<b>Total for 2016</b>				1,193,200
<b>2017</b>				
Purchase Generator: Fire Station #2	Fire Department	F-13-001	3	8,000
Women's Locker Room Addition: Fire Station #1	Fire Department	F-14-001	1	30,000
Fire Sprinkler System: Fire Station #1	Fire Department	F-14-002	4	30,000
Rehab Parking Lot: Fire Station #2	Fire Department	F-14-003	3	17,000
Fire Vehicle Replacement Program	Fire Department	F-15-001	1	15,000
Remodel Children's Room: Library	Library	L-13-001	n/a	10,000
New Lighting	Library	L-14-001	n/a	2,000
Annual Tennis Court Rehabilitation	Parks and Recreation	P&R-10-004	3	17,000
Grading/Seeding	Parks and Recreation	P&R-14-001	3	10,000
Baseball Field Construction	Parks and Recreation	P&R-14-002	1	50,000
New Playground: Arden Park	Parks and Recreation	P&R-15-001	2	180,000
Upgrade Telephone/911 System	Police Department	POL-12-001	1	400,000
Mobile Terminals	Police Department	POL-12-002	2	20,000
Ash St. (Jefferson to Maple)	Street Department	STR-14-002	1	50,000
Annual Street Paving	Street Department	STR-15-001	2	1,150,000
New Water Tower	Water Department	W&S-13-001	1	500,000
Watermain to New Tower	Water Department	W&S-15-001	1	50,000
Watermain: Area #3 (5th St. to Main)	Water Department	W&S-15-002	2	100,000
Reconstruct Watermain: Lincoln Ave.	Water Department	W&S-15-003	2	400,000
<b>Total for 2017</b>				3,039,000
<b>2018</b>				
Women's Locker Room Addition: Fire Station #1	Fire Department	F-14-001	1	300,000

City of McKenzie, Washington

Capital Improvement Plan

2016 thru 2020

PROJECTS BY YEAR & PRIORITY

Project Name	Department	Project #	Priority	Project Cost
<b>2016</b>				
<b>Priority n/a</b>				
Remodel Children's Room: Library	Library	L-13-001	n/a	194,000
New Lighting	Library	L-14-001	n/a	2,000
<i>Total for: Priority n/a</i>				196,000
<b>Priority 1 Critical</b>				
Baseball Field Construction	Parks and Recreation	P&R-14-002	1	15,000
Upgrade Telephone/911 System	Police Department	POL-12-001	1	50,000
Ash St. (Jefferson to Maple)	Street Department	STR-14-002	1	44,000
New Water Tower	Water Department	W&S-13-001	1	500,000
<i>Total for: Priority 1</i>				609,000
<b>Priority 2 Very Important</b>				
New Copy Machine	Administration	ADM-15-001	2	2,400
New Storage Shed: Central Park	Parks and Recreation	P&R-13-001	2	17,500
New Playground: Arden Park	Parks and Recreation	P&R-15-001	2	82,000
Mobile Terminals	Police Department	POL-12-002	2	20,000
Squad Car Replacement	Police Department	POL-15-001	2	16,800
Purchase 4x4 Ford Truck	Street Department	STR-15-002	2	18,500
Watermain: Area #3 (5th St. to Main)	Water Department	W&S-15-002	2	112,000
Reconstruct Watermain: Lincoln Ave.	Water Department	W&S-15-003	2	33,000
<i>Total for: Priority 2</i>				302,200
<b>Priority 3 Important</b>				
Upgrade Accounting System	Administration	ADM-14-001	3	50,000
Annual Tennis Court Rehabilitation	Parks and Recreation	P&R-10-004	3	16,000
Grading/Seeding	Parks and Recreation	P&R-14-001	3	20,000
<i>Total for: Priority 3</i>				86,000
<b>Total for 2016</b>				<b>1,193,200</b>

<b>2017</b>				
<b>Priority n/a</b>				
Remodel Children's Room: Library	Library	L-13-001	n/a	10,000
New Lighting	Library	L-14-001	n/a	2,000
<i>Total for: Priority n/a</i>				12,000
<b>Priority 1 Critical</b>				
Women's Locker Room Addition: Fire Station #1	Fire Department	F-14-001	1	30,000
Fire Vehicle Replacement Program	Fire Department	F-15-001	1	15,000
Baseball Field Construction	Parks and Recreation	P&R-14-002	1	50,000
Upgrade Telephone/911 System	Police Department	POL-12-001	1	400,000
Ash St. (Jefferson to Maple)	Street Department	STR-14-002	1	50,000

City of McKenzie, Washington  
*Capital Improvement Plan*  
2016 thru 2020

**DEPARTMENT SUMMARY**

<b>Department</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>Total</b>
Administration	52,400					52,400
Fire Department		100,000	495,000	20,000	32,000	647,000
Library	196,000	12,000	2,000	2,000	2,000	214,000
Parks and Recreation	150,500	257,000	328,000	119,000	190,000	1,044,500
Police Department	86,800	420,000	63,000			569,800
Street Department	62,500	1,200,000	1,290,000	850,000	900,000	4,302,500
Water Department	645,000	1,050,000	100,000			1,795,000
<b>TOTAL</b>	<b>1,193,200</b>	<b>3,039,000</b>	<b>2,278,000</b>	<b>991,000</b>	<b>1,124,000</b>	<b>8,625,200</b>

City of McKenzie, Washington

*Capital Improvement Plan*

2016 thru 2020

**PROJECTS BY DEPARTMENT**

Department	Project#	Priority	2016	2017	2018	2019	2020	Total
<b>Administration</b>								
Upgrade Accounting System	ADM-14-001	3	50,000					50,000
New Copy Machine	ADM-15-001	2	2,400					2,400
<b>Administration Total</b>			<b>52,400</b>					<b>52,400</b>
<b>Fire Department</b>								
Purchase Generator: Fire Station #2	F-13-001	3		8,000				8,000
Women's Locker Room Addition: Fire Station #1	F-14-001	1		30,000	300,000			330,000
Fire Sprinkler System: Fire Station #1	F-14-002	4		30,000				30,000
Rehab Parking Lot: Fire Station #2	F-14-003	3		17,000				17,000
Replace Carpeting: Fire Station #1	F-14-004	2			15,000			15,000
Fire Vehicle Replacement Program	F-15-001	1		15,000	180,000	20,000	32,000	247,000
<b>Fire Department Total</b>				<b>100,000</b>	<b>495,000</b>	<b>20,000</b>	<b>32,000</b>	<b>647,000</b>
<b>Library</b>								
Remodel Children's Room: Library	L-13-001	n/a	194,000	10,000				204,000
New Lighting	L-14-001	n/a	2,000	2,000	2,000	2,000	2,000	10,000
<b>Library Total</b>			<b>196,000</b>	<b>12,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>214,000</b>
<b>Parks and Recreation</b>								
Annual Tennis Court Rehabilitation	P&R-10-004	3	16,000	17,000	18,000	19,000	20,000	90,000
New Storage Shed: Central Park	P&R-13-001	2	17,500					17,500
Play Equipment: Central	P&R-13-002	3					10,000	10,000
Grading/Seeding	P&R-14-001	3	20,000	10,000	10,000			40,000
Baseball Field Construction	P&R-14-002	1	15,000	50,000	120,000	100,000	160,000	445,000
New Playground: Arden Park	P&R-15-001	2	82,000	180,000	180,000			442,000
<b>Parks and Recreation Total</b>			<b>150,500</b>	<b>257,000</b>	<b>328,000</b>	<b>119,000</b>	<b>190,000</b>	<b>1,044,500</b>
<b>Police Department</b>								
Upgrade Telephone/911 System	POL-12-001	1	50,000	400,000	43,000			493,000
Mobile Terminals	POL-12-002	2	20,000	20,000	20,000			60,000
Squad Car Replacement	POL-15-001	2	16,800					16,800
<b>Police Department Total</b>			<b>86,800</b>	<b>420,000</b>	<b>63,000</b>			<b>569,800</b>
<b>Street Department</b>								
Ash St. (Jefferson to Maple)	STR-14-002	1	44,000	50,000	490,000	100,000	100,000	784,000
Annual Street Paving	STR-15-001	2		1,150,000	700,000	750,000	800,000	3,400,000
Purchase 4x4 Ford Truck	STR-15-002	2	18,500					18,500
Cloverleaf interchange at Main and Vine	STR-15-003	2			100,000			100,000
<b>Street Department Total</b>			<b>62,500</b>	<b>1,200,000</b>	<b>1,290,000</b>	<b>850,000</b>	<b>900,000</b>	<b>4,302,500</b>

City of McKenzie, Washington

*Capital Improvement Plan*

2016 thru 2020

**PROJECTS BY DEPARTMENT WITH DESCRIPTIONS**

Department	Project#	Priority	2016	2017	2018	2019	2020	Total
<b>Parks and Recreation</b>								
Annual Tennis Court Rehabilitation	P&R-10-004	3	16,000	17,000	18,000	19,000	20,000	90,000
New Storage Shed: Central Park	P&R-13-001	3	17,500					17,500
Play Equipment: Central	P&R-13-002	3					10,000	10,000
Grading/Seeding	P&R-14-001	3	20,000	10,000	10,000			40,000
Baseball Field Construction	P&R-14-002	3	15,000	50,000	120,000	100,000	160,000	445,000
New Playground: Arden Park	P&R-15-001	3	82,000	180,000	180,000			442,000
<b>Parks and Recreation Total</b>			<b>150,500</b>	<b>257,000</b>	<b>328,000</b>	<b>119,000</b>	<b>190,000</b>	<b>1,044,500</b>

**Annual Tennis Court Rehabilitation**

**P&R-10-004**

Resurface and add fences to city tennis courts. Schedule to include:

2016: Austin and Palmer Parks

2017: High School Park and Miller Rec. Area

2018: Miller Rec. Area (II)

2019: Doering Park (II)

2020+: To be determined

**New Storage Shed: Central Park**

**P&R-13-001**

Construct shed for park equipment, signs and other Park Department supplies. Location: NE corner of Bremmer Park next to electrical box.

**Play Equipment: Central**

**P&R-13-002**

Purchase modular play structure from St. Croix Recreation in Stillwater. Will include deluxe package (multi-slide and safety additions). All equipment is rust-resistant due to use of plastic components.

**Grading/Seeding**

**P&R-14-001**

Landscaping necessary to repair heavily-used portions of city parks. Maintenance Staff will grade, sod and seed as necessary as part of maintenance program.

**Baseball Field Construction**

**P&R-14-002**

This project includes the design and construction of a large new facility next to the Woodgate Apartments/Townhouse complex. Several community groups have lobbied strongly for necessary improvements and services for residents in this area. Ammenities will include concessions stands, 4 diamonds, parking lot, restrooms and batting cage.

**New Playground: Arden Park**

**P&R-15-001**

Construct new park on northwest side of town. To include ballfields, ice rink, warming house, lighting and drainage.

City of McKenzie, Washington  
*Capital Improvement Plan*  
 2016 thru 2021

**PROJECTS BY DEPARTMENT**

Department	#	Priority	2016	2017	2018	2019	2020	2021	Total
<b>Administration</b>									
Upgrade Accounting System	ADM-14-001	3	50,000						50,000
New Copy Machine	ADM-15-001	2	2,400						2,400
<b>Administration Total</b>			<b>52,400</b>						<b>52,400</b>
<b>Fire Department</b>									
Purchase Generator: Fire Station #2	F-13-001	3		8,000					8,000
Women's Locker Room Addition: Fire Station #1	F-14-001	1		30,000	300,000				330,000
Fire Sprinkler System: Fire Station #1	F-14-002	4		30,000					30,000
Rehab Parking Lot: Fire Station #2	F-14-003	3		17,000					17,000
Replace Carpeting: Fire Station #1	F-14-004	2			15,000				15,000
Fire Vehicle Replacement Program	F-15-001	1		15,000	180,000	20,000	32,000		247,000
<b>Fire Department Total</b>				<b>100,000</b>	<b>495,000</b>	<b>20,000</b>	<b>32,000</b>		<b>647,000</b>
<b>Library</b>									
Remodel Children's Room: Library	L-13-001	n/a	194,000	10,000					204,000
New Lighting	L-14-001	n/a	2,000	2,000	2,000	2,000	2,000		10,000
<b>Library Total</b>			<b>196,000</b>	<b>12,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>		<b>214,000</b>
<b>Parks and Recreation</b>									
Annual Tennis Court Rehabilitation	P&R-10-004	3	16,000	17,000	18,000	19,000	20,000	21,000	111,000
New Storage Shed: Central Park	P&R-13-001	2	17,500						17,500
Play Equipment: Central	P&R-13-002	3					10,000	50,000	60,000
Grading/Seeding	P&R-14-001	3	20,000	10,000	10,000				40,000
Baseball Field Construction	P&R-14-002	1	15,000	50,000	120,000	100,000	160,000		445,000
New Playground: Arden Park	P&R-15-001	2	82,000	180,000	180,000				442,000
<b>Parks and Recreation Total</b>			<b>150,500</b>	<b>257,000</b>	<b>328,000</b>	<b>119,000</b>	<b>190,000</b>	<b>71,000</b>	<b>1,115,500</b>



City of McKenzie, Washington  
*Capital Improvement Plan*  
 2016 thru 2025

**PROJECTS BY DEPARTMENT**

Department	#	Priority	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
<b>Administration</b>													
Upgrade Accounting System	ADM-14-001	3	50,000							150,000	75,000		275,000
New Copy Machine	ADM-15-001	2	2,400						4,200				6,600
<b>Administration Total</b>			<b>52,400</b>						<b>4,200</b>	<b>150,000</b>	<b>75,000</b>		<b>281,600</b>
<b>Fire Department</b>													
Purchase Generator: Fire Station #2	F-13-001	3		8,000									8,000
Women's Locker Room Addition: Fire Station #1	F-14-001	1		30,000	300,000								330,000
Fire Sprinkler System: Fire Station #1	F-14-002	4		30,000									30,000
Rehab Parking Lot: Fire Station #2	F-14-003	3		17,000									17,000
Replace Carpeting: Fire Station #1	F-14-004	2			15,000								15,000
Fire Vehicle Replacement Program	F-15-001	1		15,000	180,000	20,000	32,000						247,000
Women's Locker Room Addition: Fire Station #3	F-15-002	1							30,000	300,000			330,000
<b>Fire Department Total</b>				<b>100,000</b>	<b>495,000</b>	<b>20,000</b>	<b>32,000</b>		<b>30,000</b>	<b>300,000</b>			<b>977,000</b>
<b>Library</b>													
Remodel Children's Room: Library	L-13-001	n/a	194,000	10,000									204,000
New Lighting	L-14-001	n/a	2,000	2,000	2,000	2,000	2,000						10,000
<b>Library Total</b>			<b>196,000</b>	<b>12,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>						<b>214,000</b>
<b>Parks and Recreation</b>													
Annual Tennis Court Rehabilitation	P&R-10-004	3	16,000	17,000	18,000	19,000	20,000	21,000					111,000
New Storage Shed: Central Park	P&R-13-001	2	17,500										17,500
Play Equipment: Central	P&R-13-002	3					10,000	50,000			12,000	50,000	122,000
Grading/Seeding	P&R-14-001	3	20,000	10,000	10,000								40,000
Baseball Field Construction	P&R-14-002	1	15,000	50,000	120,000	100,000	160,000						445,000

City of McKenzie, Washington

Capital Improvement Plan

2016 thru 2020

**PROJECTS BY DEPARTMENT**

Department	#	Prior Years	2016	2017	2018	2019	2020	5-Yr. Total	Future Years	Total
<b>Administration</b>										
Upgrade Accounting System	ADM-14-001	124,000	50,000	0	0	0	0	50,000	225,000	399,000
New Copy Machine	ADM-15-001	0	2,400	0	0	0	0	2,400	4,200	6,600
<b>Administration Total:</b>		124,000	52,400	0	0	0	0	52,400	229,200	405,600
<b>Fire Department</b>										
Purchase Generator: Fire Station #2	F-13-001	0	0	8,000	0	0	0	8,000	0	8,000
Women's Locker Room Addition: Fire Station #1	F-14-001	0	0	30,000	300,000	0	0	330,000	0	330,000
Fire Sprinkler System: Fire Station #1	F-14-002	0	0	30,000	0	0	0	30,000	0	30,000
Rehab Parking Lot: Fire Station #2	F-14-003	0	0	17,000	0	0	0	17,000	0	17,000
Replace Carpeting: Fire Station #1	F-14-004	0	0	0	15,000	0	0	15,000	0	15,000
Fire Vehicle Replacement Program	F-15-001	0	0	15,000	180,000	20,000	32,000	247,000	0	247,000
<b>Fire Department Total:</b>		0	0	100,000	495,000	20,000	32,000	647,000	0	647,000
<b>Library</b>										
Remodel Children's Room: Library	L-13-001	11,033	194,000	10,000	0	0	0	204,000	0	215,033
New Lighting	L-14-001	2,000	2,000	2,000	2,000	2,000	2,000	10,000	0	12,000
<b>Library Total:</b>		13,033	196,000	12,000	2,000	2,000	2,000	214,000	0	227,033
<b>Parks and Recreation</b>										
Annual Tennis Court Rehabilitation	P&R-10-004	79,000	16,000	17,000	18,000	19,000	20,000	90,000	21,000	190,000
New Storage Shed: Central Park	P&R-13-001	2,000	17,500	0	0	0	0	17,500	0	19,500
Play Equipment: Central	P&R-13-002	0	0	0	0	0	10,000	10,000	112,000	122,000

City of McKenzie, Washington

Capital Improvement Plan

2016 thru 2020

**PROJECTS & FUNDING SOURCES BY DEPARTMENT**

Department	Project#	Priority	2016	2017	2018	2019	2020	Total
<b>Administration</b>								
Upgrade Accounting System <i>General Fund</i>	ADM-14-001	3	50,000 <i>50,000</i>					50,000 <i>50,000</i>
New Copy Machine <i>General Fund</i>	ADM-15-001	2	2,400 <i>2,400</i>					2,400 <i>2,400</i>
<b>Administration Total</b>			<b>52,400</b>					<b>52,400</b>
<b>Fire Department</b>								
Purchase Generator: Fire Station #2 <i>General Fund</i>	F-13-001	3		8,000 <i>8,000</i>				8,000 <i>8,000</i>
Women's Locker Room Addition: Fire Station #1 <i>General Fund</i>	F-14-001	1		30,000 <i>30,000</i>	300,000 <i>300,000</i>			330,000 <i>330,000</i>
Fire Sprinkler System: Fire Station #1 <i>General Fund</i>	F-14-002	4		30,000 <i>30,000</i>				30,000 <i>30,000</i>
Rehab Parking Lot: Fire Station #2 <i>General Fund</i>	F-14-003	3		17,000 <i>17,000</i>				17,000 <i>17,000</i>
Replace Carpeting: Fire Station #1 <i>General Fund</i>	F-14-004	2			15,000 <i>15,000</i>			15,000 <i>15,000</i>
Fire Vehicle Replacement Program <i>Vehicle Replacement Fund</i>	F-15-001	1		15,000 <i>15,000</i>	180,000 <i>180,000</i>	20,000 <i>20,000</i>	32,000 <i>32,000</i>	247,000 <i>247,000</i>
<b>Fire Department Total</b>				<b>100,000</b>	<b>495,000</b>	<b>20,000</b>	<b>32,000</b>	<b>647,000</b>
<b>Library</b>								
Remodel Children's Room: Library <i>General Fund</i> <i>State Aid</i>	L-13-001	n/a	194,000 <i>54,000</i> <i>140,000</i>	10,000 <i>10,000</i>				204,000 <i>64,000</i> <i>140,000</i>
New Lighting <i>General Fund</i>	L-14-001	n/a	2,000 <i>2,000</i>	2,000 <i>2,000</i>	2,000 <i>2,000</i>	2,000 <i>2,000</i>	2,000 <i>2,000</i>	10,000 <i>10,000</i>
<b>Library Total</b>			<b>196,000</b>	<b>12,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>214,000</b>
<b>Parks and Recreation</b>								
Annual Tennis Court Rehabilitation <i>Park Improvement Fund</i>	P&R-10-004	3	16,000 <i>16,000</i>	17,000 <i>17,000</i>	18,000 <i>18,000</i>	19,000 <i>19,000</i>	20,000 <i>20,000</i>	90,000 <i>90,000</i>
New Storage Shed: Central Park <i>General Fund</i> <i>Park Improvement Fund</i>	P&R-13-001	2	17,500 <i>7,500</i> <i>10,000</i>					17,500 <i>7,500</i> <i>10,000</i>
Play Equipment: Central <i>General Fund</i>	P&R-13-002	3					10,000 <i>10,000</i>	10,000 <i>10,000</i>
Grading/Seeding <i>Park Improvement Fund</i>	P&R-14-001	3	20,000 <i>20,000</i>	10,000 <i>10,000</i>	10,000 <i>10,000</i>			40,000 <i>40,000</i>
Baseball Field Construction	P&R-14-002	1	15,000	50,000	120,000	100,000	160,000	445,000

City of McKenzie, Washington

*Capital Improvement Plan*

2016 thru 2020

**CATEGORY SUMMARY**

<b>Category</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>Total</b>
Buildings	196,000	89,000	317,000	2,000	2,000	606,000
Equipment: Computers	70,000	20,000	20,000			110,000
Equipment: Miscellaneous	52,400	408,000	43,000			503,400
Park Improvements	118,000	207,000	208,000	19,000	20,000	572,000
Park: Central Park	17,500				10,000	27,500
Park: Memorial Park	15,000	50,000	120,000	100,000	160,000	445,000
Street Construction			100,000			100,000
Street Paving		1,150,000	700,000	750,000	800,000	3,400,000
Street Reconstruction	44,000	50,000	490,000	100,000	100,000	784,000
Vehicles	35,300	15,000	180,000	20,000	32,000	282,300
Water	645,000	1,050,000	100,000			1,795,000
<b>TOTAL</b>	<b>1,193,200</b>	<b>3,039,000</b>	<b>2,278,000</b>	<b>991,000</b>	<b>1,124,000</b>	<b>8,625,200</b>

City of McKenzie, Washington

*Capital Improvement Plan*

2016 thru 2020

**PROJECTS BY CATEGORY**

Category	Project#	Priority	2016	2017	2018	2019	2020	Total
<b>Buildings</b>								
Women's Locker Room Addition: Fire Station #1	F-14-001	1		30,000	300,000			330,000
Fire Sprinkler System: Fire Station #1	F-14-002	4		30,000				30,000
Rehab Parking Lot: Fire Station #2	F-14-003	3		17,000				17,000
Replace Carpeting: Fire Station #1	F-14-004	2			15,000			15,000
Remodel Children's Room: Library	L-13-001	n/a	194,000	10,000				204,000
New Lighting	L-14-001	n/a	2,000	2,000	2,000	2,000	2,000	10,000
<b>Buildings Total</b>			<b>196,000</b>	<b>89,000</b>	<b>317,000</b>	<b>2,000</b>	<b>2,000</b>	<b>606,000</b>
<b>Equipment: Computers</b>								
Upgrade Accounting System	ADM-14-001	3	50,000					50,000
Mobile Terminals	POL-12-002	2	20,000	20,000	20,000			60,000
<b>Equipment: Computers Total</b>			<b>70,000</b>	<b>20,000</b>	<b>20,000</b>			<b>110,000</b>
<b>Equipment: Miscellaneous</b>								
New Copy Machine	ADM-15-001	2	2,400					2,400
Purchase Generator: Fire Station #2	F-13-001	3		8,000				8,000
Upgrade Telephone/911 System	POL-12-001	1	50,000	400,000	43,000			493,000
<b>Equipment: Miscellaneous Total</b>			<b>52,400</b>	<b>408,000</b>	<b>43,000</b>			<b>503,400</b>
<b>Park Improvements</b>								
Annual Tennis Court Rehabilitation	P&R-10-004	3	16,000	17,000	18,000	19,000	20,000	90,000
Grading/Seeding	P&R-14-001	3	20,000	10,000	10,000			40,000
New Playground: Arden Park	P&R-15-001	2	82,000	180,000	180,000			442,000
<b>Park Improvements Total</b>			<b>118,000</b>	<b>207,000</b>	<b>208,000</b>	<b>19,000</b>	<b>20,000</b>	<b>572,000</b>
<b>Park: Central Park</b>								
New Storage Shed: Central Park	P&R-13-001	2	17,500					17,500
Play Equipment: Central	P&R-13-002	3					10,000	10,000
<b>Park: Central Park Total</b>			<b>17,500</b>				<b>10,000</b>	<b>27,500</b>
<b>Park: Memorial Park</b>								
Baseball Field Construction	P&R-14-002	1	15,000	50,000	120,000	100,000	160,000	445,000
<b>Park: Memorial Park Total</b>			<b>15,000</b>	<b>50,000</b>	<b>120,000</b>	<b>100,000</b>	<b>160,000</b>	<b>445,000</b>
<b>Street Construction</b>								
Cloverleaf interchange at Main and Vine	STR-15-003	2			100,000			100,000
<b>Street Construction Total</b>					<b>100,000</b>			<b>100,000</b>

# City of McKenzie, Washington

## Capital Improvement Plan

### PROJECT SUMMARIES

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#### Administration

##### Upgrade Accounting System

ADM-14-001

- Description:** Upgrade the Accounting and Financial Reporting System. Need to contract with computer consultant. Installation may take up to 6 months, with additional training necessary.
- Justification:** Old system does not support additional mandated capabilities for tax and other reporting. IBM AS/400 will now support this system, so makes sense to move it over.
- Budget Impact:** Additional consulting service costs can be anticipated.

##### New Copy Machine

ADM-15-001

- Description:** Purchase Xerox 4500-E color copy machine. Maintenance agreement will be included.
- Justification:** Current black and white copier does not meet needs of the city. New machine will save time and costs in bringing materials to Copy Center for duplication (especially large documents).
- Budget Impact:** Minimal added cost.

#### Fire Department

##### Purchase Generator: Fire Station #2

F-13-001

- Description:** Purchase new generator through standard contracts. Must fit in Utility Room and be compact for mobile use.
- Justification:** Replacement of old equipment. Unit is too large to fit into available space.
- Budget Impact:** None.

##### Women's Locker Room Addition: Fire Station #1

F-14-001

- Description:** This project would require hiring of an architect to design and addition to Fire Station #1. It would involve hiring a construction firm to build and addition on the west side of the building. Will include a Women's locker room, shower facilities and restroom.
- Justification:** Fire Station #1 was designed and constructed for the exclusive use of male firefighters. There is one small (4x6) women's public restroom and no shower facility for women to use. The showers are located in the men's restroom along with the men's locker room. We would like to accommodate our women firefighters/paramedics of the future by preparing the facility for their needs. Additionally, State regulations are anticipated in this area, requiring such facilities.
- Budget Impact:** Some additional maintenance and utility costs.

##### Fire Sprinkler System: Fire Station #1

F-14-002

- Description:** This project would involve the installation of an automatic commercial fire sprinkler system in Fire Station #1 (including the present structure and any additional portions of the Station).
- Justification:** Fire Station #1 currently has no fire sprinkler system. With the addition of the Women's Locker Room, the addition of a sprinkler system would be required by Fire Code. We would also be setting a good example to the rest of the community.
- Budget Impact:** None.

##### Rehab Parking Lot: Fire Station #2

F-14-003

- Description:** The parking lot would have underground drains to handle roof runoff. Lot will be resurfaced by local contractor. Curbing would be added to help drain the lot, thus extending the life of the lot's surface.
- Justification:** The parking lot at Station #2 is in need of repair and needs to have some draining control done to prevent ice build-up in the winter months. The ice build-up has caused employee injuries due to falls.
- Budget Impact:** None.

City of McKenzie, Washington  
*Capital Improvement Plan*

**PENDING PROJECTS**

(Includes projects with a 'Status' set to 'Pending')

<b>Project Name</b>	<b>Department</b>	<b>Project #</b>	<b>Priority</b>	<b>Project Cost</b>
<b>Pending</b>				
Purchase Generator: Fire Station #2	Fire Department	<i>F-13-001</i>	3	8,000
Women's Locker Room Addition: Fire Station #1	Fire Department	<i>F-14-001</i>	1	330,000
	<b>TOTAL</b>			338,000
<b>Pending</b>				
Skate Park Development	Parks and Recreation	<i>P&amp;R-13-006</i>	2	250,000
	<b>TOTAL</b>			250,000
<b>Pending</b>				
Purchase 4x4 Ford Truck	Street Department	<i>STR-15-002</i>	2	38,500
Cloverleaf interchange at Main and Vine	Street Department	<i>STR-15-003</i>	2	1,100,000
	<b>TOTAL</b>			1,138,500
<b>Pending</b>				
Reconstruct Watermain: Lincoln Ave.	Water Department	<i>W&amp;S-15-003</i>	2	433,000
	<b>TOTAL</b>			433,000

City of McKenzie, Washington

*Capital Improvement Plan*

2016 thru 2020

**FUNDING SOURCE SUMMARY**

<b>Source</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>Total</b>
General Fund	221,200	409,000	380,000	62,000	12,000	1,084,200
Park Improvement Fund	143,000	257,000	328,000	59,000	180,000	967,000
Sewer Fund	33,000	275,000	50,000			358,000
State Aid	140,000	100,000			250,000	490,000
Street Fund	22,000	1,150,000	1,290,000	800,000	550,000	3,812,000
Vehicle Replacement Fund		15,000	180,000	20,000	32,000	247,000
Water Fund	634,000	825,000	50,000	50,000	100,000	1,659,000
<b>GRAND TOTAL</b>	<b>1,193,200</b>	<b>3,031,000</b>	<b>2,278,000</b>	<b>991,000</b>	<b>1,124,000</b>	<b>8,617,200</b>



City of McKenzie, Washington  
*Capital Improvement Plan*  
 2016 thru 2025

**FUNDING SOURCE SUMMARY**

<b>Source</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>Total</b>
General Fund	221,200	409,000	380,000	62,000	12,000		54,200	450,000	87,000		1,675,400
Park Improvement Fund	143,000	257,000	328,000	59,000	180,000	71,000				50,000	1,088,000
Sewer Fund	33,000	275,000	50,000								358,000
State Aid	140,000	100,000			250,000	18,000	500,000				1,008,000
Street Fund	22,000	1,150,000	1,290,000	800,000	550,000	900,000	500,000				5,212,000
Vehicle Replacement Fund		15,000	180,000	20,000	32,000						247,000
Water Fund	634,000	825,000	50,000	50,000	100,000	50,000					1,709,000
<b>GRAND TOTAL</b>	<b>1,193,200</b>	<b>3,031,000</b>	<b>2,278,000</b>	<b>991,000</b>	<b>1,124,000</b>	<b>1,039,000</b>	<b>1,054,200</b>	<b>450,000</b>	<b>87,000</b>	<b>50,000</b>	<b>11,297,400</b>

City of McKenzie, Washington

Capital Improvement Plan

2016 thru 2020

**PROJECTS BY FUNDING SOURCE**

Source	Project#	Priority	2016	2017	2018	2019	2020	Total
<b>General Fund</b>								
Upgrade Accounting System	ADM-14-001	3	50,000					50,000
New Copy Machine	ADM-15-001	2	2,400					2,400
Women's Locker Room Addition: Fire Station #1	F-14-001	1		30,000	300,000			330,000
Fire Sprinkler System: Fire Station #1	F-14-002	4		30,000				30,000
Rehab Parking Lot: Fire Station #2	F-14-003	3		17,000				17,000
Replace Carpeting: Fire Station #1	F-14-004	2			15,000			15,000
Remodel Children's Room: Library	L-13-001	n/a	54,000	10,000				64,000
New Lighting	L-14-001	n/a	2,000	2,000	2,000	2,000	2,000	10,000
New Storage Shed: Central Park	P&R-13-001	2	7,500					7,500
Play Equipment: Central	P&R-13-002	3					10,000	10,000
Baseball Field Construction	P&R-14-002	1				60,000		60,000
Upgrade Telephone/911 System	POL-12-001	1	50,000	300,000	43,000			393,000
Mobile Terminals	POL-12-002	2	20,000	20,000	20,000			60,000
Squad Car Replacement	POL-15-001	2	16,800					16,800
Purchase 4x4 Ford Truck	STR-15-002	2	18,500					18,500
<b>General Fund Total</b>			<b>221,200</b>	<b>409,000</b>	<b>380,000</b>	<b>62,000</b>	<b>12,000</b>	<b>1,084,200</b>
<b>Park Improvement Fund</b>								
Annual Tennis Court Rehabilitation	P&R-10-004	3	16,000	17,000	18,000	19,000	20,000	90,000
New Storage Shed: Central Park	P&R-13-001	2	10,000					10,000
Grading/Seeding	P&R-14-001	3	20,000	10,000	10,000			40,000
Baseball Field Construction	P&R-14-002	1	15,000	50,000	120,000	40,000	160,000	385,000
New Playground: Arden Park	P&R-15-001	2	82,000	180,000	180,000			442,000
<b>Park Improvement Fund Total</b>			<b>143,000</b>	<b>257,000</b>	<b>328,000</b>	<b>59,000</b>	<b>180,000</b>	<b>967,000</b>
<b>Sewer Fund</b>								
Watermain to New Tower	W&S-15-001	1		25,000	50,000			75,000
Watermain: Area #3 (5th St. to Main)	W&S-15-002	2		50,000				50,000
Reconstruct Watermain: Lincoln Ave.	W&S-15-003	2	33,000	200,000				233,000
<b>Sewer Fund Total</b>			<b>33,000</b>	<b>275,000</b>	<b>50,000</b>			<b>358,000</b>
<b>State Aid</b>								
Remodel Children's Room: Library	L-13-001	n/a	140,000					140,000
Upgrade Telephone/911 System	POL-12-001	1		100,000				100,000
Annual Street Paving	STR-15-001	2					250,000	250,000
<b>State Aid Total</b>			<b>140,000</b>	<b>100,000</b>			<b>250,000</b>	<b>490,000</b>
<b>Street Fund</b>								

City of McKenzie, Washington

*Capital Improvement Plan*

2016 thru 2020

**SOURCES AND USES OF FUNDS**

Source	2016	2017	2018	2019	2020	
<b>Park Improvement Fund</b>						
<b>Beginning Balance</b>	25,000	47,000	(43,200)	(73,200)	57,800	
<b>Revenues and Other Fund Sources</b>						
<i>Revenue</i>						
Park Fees	176,000	188,000	192,000	201,000	212,000	
<i>Total</i>	176,000	188,000	192,000	201,000	212,000	
<i>Other Fund Sources</i>						
Sale of Equipment	0	43,800	0	0	0	
Transfer from General Fund	0	0	30,000	0	0	
<i>Total</i>	0	43,800	30,000	0	0	
<b>Total Revenues and Other Fund Sources</b>	176,000	231,800	222,000	201,000	212,000	
<b>Total Funds Available</b>	201,000	278,800	178,800	127,800	269,800	
<b>Expenditures and Uses</b>						
<i>Capital Projects &amp; Equipment</i>						
<u>Parks and Recreation</u>						
Annual Tennis Court Rehabilitation	P&R-10-004	(16,000)	(17,000)	(18,000)	(19,000)	(20,000)
New Storage Shed: Central Park	P&R-13-001	(10,000)	0	0	0	0
Grading/Seeding	P&R-14-001	(20,000)	(10,000)	(10,000)	0	0
Baseball Field Construction	P&R-14-002	(15,000)	(50,000)	(20,000)	(40,000)	(160,000)
New Playground: Arden Park	P&R-15-001	(82,000)	(180,000)	(180,000)	0	0
<i>Total</i>		(143,000)	(257,000)	(228,000)	(59,000)	(180,000)
<i>Other Uses</i>						
Sale of Equipment		0	(33,000)	0	0	0
Transfers Out		(11,000)	(32,000)	(24,000)	(11,000)	(11,000)
<i>Total</i>		(11,000)	(65,000)	(24,000)	(11,000)	(11,000)
<b>Total Expenditures and Uses</b>		(154,000)	(322,000)	(252,000)	(70,000)	(191,000)
<b>Change in Fund Balance</b>	22,000	(90,200)	(30,000)	131,000	21,000	
<b>Ending Balance</b>	47,000	(43,200)	(73,200)	57,800	78,800	

City of McKenzie, Washington

*Capital Improvement Plan*

2016 thru 2020

**PROJECTS BY BUDGET ITEM**

<b>Budget Item</b>	<b>Project#</b>	<b>Priority</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>Total</b>
<b>Maintenance</b>								
New Copy Machine	ADM-15-001	2	200	200	200	200	200	1,000
<b>Maintenance Total</b>			200	200	200	200	200	1,000
<b>Staff Cost</b>								
Ash St. (Jefferson to Maple)	STR-14-002	1			2,000	2,000	2,000	6,000
Annual Street Paving	STR-15-001	2	4,000	4,000	8,000	4,000	4,000	24,000
<b>Staff Cost Total</b>			4,000	4,000	10,000	6,000	6,000	30,000
<b>Supplies/Materials</b>								
Upgrade Accounting System	ADM-14-001	3	300	300				600
Ash St. (Jefferson to Maple)	STR-14-002	1			200	200	200	600
Annual Street Paving	STR-15-001	2	2,000	2,000	2,000	2,000	2,000	10,000
<b>Supplies/Materials Total</b>			2,300	2,300	2,200	2,200	2,200	11,200
<b>GRAND TOTAL</b>			6,500	6,500	12,400	8,400	8,400	42,200

City of McKenzie, Washington

Capital Improvement Plan

**BUDGET vs ACTUAL EXPENDITURES**

**Year to Date (YTD)**

**For Year 2016**

Based on data imported: 6/15/2016 11:56:52 AM

Project	Project #	Budgeted	Actual YTD	Over (+) or Under (-)	% of Budget
<i>Project Status: Active</i>					
<b>Administration</b>					
Upgrade Accounting System	ADM-14-001	50,000	25,010	-24,990	50.0%
New Copy Machine	ADM-15-001	2,400	1,906	-494	79.4%
<b>Administration Total</b>		<b>52,400</b>	<b>26,916</b>	<b>-25,484</b>	<b>51.4%</b>
<b>Library</b>					
Remodel Children's Room: Library	L-13-001	194,000	12,223	-181,777	6.3%
New Lighting	L-14-001	2,000	1,144	-856	57.2%
<b>Library Total</b>		<b>196,000</b>	<b>13,367</b>	<b>-182,633</b>	<b>6.8%</b>
<b>Parks and Recreation</b>					
Annual Tennis Court Rehabilitation	P&R-10-004	16,000	2,300	-13,700	14.4%
New Storage Shed: Central Park	P&R-13-001	17,500	1,245	-16,255	7.1%
Grading/Seeding	P&R-14-001	20,000	0	-20,000	0.0%
Baseball Field Construction	P&R-14-002	15,000	3,750	-11,250	25.0%
New Playground: Arden Park	P&R-15-001	82,000	67,000	-15,000	81.7%
<b>Parks and Recreation Total</b>		<b>150,500</b>	<b>74,295</b>	<b>-76,205</b>	<b>49.4%</b>
<b>Police Department</b>					
Upgrade Telephone/911 System	POL-12-001	50,000	6,000	-44,000	12.0%
Mobile Terminals	POL-12-002	20,000	13,777	-6,223	68.9%
Squad Car Replacement	POL-15-001	16,800	16,400	-400	97.6%
<b>Police Department Total</b>		<b>86,800</b>	<b>36,177</b>	<b>-50,623</b>	<b>41.7%</b>
<b>Street Department</b>					
Ash St. (Jefferson to Maple)	STR-14-002	44,000	27,836	-16,164	63.3%
Purchase 4x4 Ford Truck	STR-15-002	18,500	6,600	-11,900	35.7%
<b>Street Department Total</b>		<b>62,500</b>	<b>34,436</b>	<b>-28,064</b>	<b>55.1%</b>
<b>Water Department</b>					
New Water Tower	W&S-13-001	500,000	196,689	-303,311	39.3%
Watermain: Area #3 (5th St. to Main)	W&S-15-002	112,000	123,533	11,533	110.3%
Reconstruct Watermain: Lincoln Ave.	W&S-15-003	33,000	27,707	-5,293	84.0%
<b>Water Department Total</b>		<b>645,000</b>	<b>347,929</b>	<b>-297,071</b>	<b>53.9%</b>
<b>GRAND TOTAL</b>		<b>1,193,200</b>	<b>533,120</b>	<b>-660,079</b>	<b>44.7%</b>